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C-O-N-F-I-D-E-N-T-I-A-L

T/VI/M-10
19 July 1965

U N I T E D S T A T E S I N T E L L I G E N C E B O A R D

COMMITTEE ON DOCUMENTATION

TASK TEAM VI - RESEARCH AND DEVELOPMENT

Minutes of the Tenth Meeting, 6 July 1965

Members or Their Representatives Present

DEFENSE - Dr. Ruth M. Davis, Chairman
25X1A CIA - Mr. [redacted]
DIA - Mr.
NSA - Mr.
NAVY - Mr. Richard L. Bragan
ARMY - Mr. Norman J. Taupeka
AIR FORCE - Lt. Col. Waldo Bertoni
25X1A CSS - [redacted]

Others Present

Mr. Richard See, NSF

1. The minutes of the last meeting were approved as written.

2. The Chairman reviewed, in general terms, the proposed agenda by referring to the proposed Team report "table of contents" indicating which individuals had been asked to provide information concerning the various topics listed. A report was first asked of the Secretary concerning organizational responsibilities and charts. He provided each member with copies of certain NSCID and DCID excerpts which appeared to be of interest to the Team. The Secretary also distributed to the members copies of a chart of the DoD intelligence R&D structure and a revised copy of the general structure for command, coordination and R&D within the Intelligence Community at the cabinet and department level. Some discussion was held on both of these charts. It was agreed that they both needed further work in terms of form and organizational relationships. The Navy representative had turned in an appropriate chart with explanation concerning Navy R&D functions in the intelligence area and the Air Force and Army representatives provided the Secretary with similar charts at the meeting. It was agreed that these two charts, appropriately amended, and the DoD departmental charts would be part of the appendix 1 of

GROUP I
Excluded from automatic
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the report. The Chairman and Secretary indicated that corrected versions of these would be prepared for approval by the members. The CIA member was also requested to provide what additional organizational structure he could beyond that which is shown on the departmental chart. The NSA member was requested for a similar chart which, if necessary, could go through appropriate security channels. The Chairman requested the Secretary to check the FBI CODIB representative on this subject, since there has been some indication that FBI may be planning for R&D activity of interest to this Team.

3. The Chairman next asked for appropriate reports, the funding statistics and the management and personnel data information which will become appendices 2 and 3 respectively. It was pointed out that the DoD funds are split by services, by programs, by program elements, projects and finally at the lowest level, by tasks. The Chairman proposed that each of these activities be broken down as reasonably far as possible but then recombined into the 24 application areas and seven source data types. This would then provide CODIB and other readers of the report a listing of Intelligence Community-wide funding by applications but not by agency or by individual projects. The DoD reporting members indicated that this material is nearly complete. The NSA and CIA members were requested to provide their material of this nature by 15 July so that a collation can be made.

4. The Team next turned to a consideration of a paper provided the members by the Secretary at the request of the Chairman concerning the various classification methodologies that the Team has considered to date. The paper was in the form of a listing of some eight methods of approach considered by the Team. These are felt to be neither mutually exclusive nor all-inclusive. The members were asked to consider these and make any additions, corrections or other suggestions by the next meeting. The Secretary was asked to prepare a short textual or graphic description of each of the methods. It was pointed out by the Secretary that there are many classification schemes in the information processing sciences which may be of interest to the Team. The Chairman requested the Secretary and other Team members to provide the Team with any listing of such classification schemes as may be applicable.

5. Mr. Richard See, from National Science Foundation, distributed copies of the Current Research and Development in Scientific Documentation number 13 and described, in general terms, the background and content of this catalog. He next pointed out that he had prepared an analysis, at the request of the Chairman, of how many of the projects described in the catalog were considered relevant to the Intelligence Community and this Team's deliberation. At that point he distributed, to the members, copies of the analysis and explained in detail what his charts meant. He noted in passing that the [redacted] is presently working under contract on Volume 14 which will update the series to July 1965 (Volume 13 covered to the middle of 1964). He additionally mentioned that Volume 13

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bibliography of the previous eleven issues, will be published within the next few weeks. Mr. See pointed out, among other things, that it was interesting to discover that about a third of the projects were United States Government funded and that over ninty per cent of the projects were determined to be "relevant". He provided the group with sufficient examples by referring to specific projects to give a good indication of how he tested for relevancy. He stated that he considered a project "relevant" when he considered an intelligence agency might wish to either fund or monitor the project. He was concerned less with substance than with the mechanics, the procedures or principles involved in the project activity. The Chairman thanked Mr. See on behalf of the Team and congratulated him on a difficult job well done. Mr. See was invited to attend the next several meetings of the Team. He indicated he would like to and the Secretary promised to provide him with a complete set of the minutes of the Team and other documents that have been provided Team members.

6. The Chairman next provided the members with a short paper entitled "Intelligence Data Handling Procedures". She explained that the listings of three levels of intelligence (in the intellectual, not of the Intelligence Community sense) are neither mutually exclusive nor complete. The thrust of the point of this paper is the intellectual process generally required to accomplish the task described. The Chairman requested the Team to consider this paper and how it and other classification schemes previously considered might be utilized. In this connection, the Chairman requested the Secretary to provide the Team with whatever additional category schemes which might be of interest to the Team.

7. The Chairman next drew the Team's attention to the material entitled "Introduction" which had earlier been provided the members with the proposed Table of Contents. She requested members to come to the next meeting prepared to make suggestions concerning both the Table of Contents and the Introduction. In connection with what might be included in the report, the Chairman read the definition of "documentation" taken from the latest revision of DCID No. 1/4, Note 2, effective 23 April 1965, as follows:

> Documentation is defined as the group of techniques necessary for the orderly presentation, organization and communication of recorded specialized knowledge, in order to give maximum accessibility and utility to the information contained.

8. The Chairman pointed out that she desired to have the Team move along rapidly to the report production phase and suggested several meetings during July despite the fact that there will, of necessity, be some members missing because of vacation schedules.

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It was agreed to have the next meeting on 12 July at 0930 and the one following that on 22 July at 1430 hours at CIA Headquarters.

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Secretary

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